



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

The institutions named below agree to cooperate for the exchange of students and staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details¹ (email, phone)	Website (eg. of the course catalogue)
EPLEFPA du Lot-et-Garonne LEGTPA de Sainte-Livrade Ministère de l'agriculture France	F ST-LIV03	Marthe Geoffroy Route de Casseneuil 47110 Sainte Livrade France Marthe.geoffroy@educagri.fr +33553404700	www.ste-livrade.org
CPIFP PIRAMIDE HUESCA España	E HUESCA01	Carlos Abarca Fillat Ctra Cuarte s/n 22004 Huesca +0034 974 210 102	www.cpihppiramide.com

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F ST-LIV03	E HUESCA01	421	Laboratorio 13.4	1st	3 max	3 max
					7 months	3 months
E HUESCA01	F ST-LIV03	421	Laboratorio 13.4	1st		3 max
						3 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F ST-LIV03	E HUESCA01	421	Laboratorio 13.4	2	
				14	
E HUESCA01	F ST-LIV03	421	Laboratorio 13.4	2	
				14	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E HUESCA	421	ES	EN	B1	B2
F ST-LIV03	421	FR	EN	B1	B2

D. Additional requirements

This agreement is established between two high schools which propose the same courses in laboratory, biotechnologies and quality control. Contacts were initiated in 2013 with the help of an Erasmus programme and the cooperation of another school (CIFEA de Molina de Segura – E MURCIA24).

Each year, French students (3 maximum) will be accepted to follow the third and fourth semesters in the technician's training course in Spain. The training will last 3 months and will be carried out in Spain in a private laboratory. The course will start in September and will finish in June which corresponds to the second year of the BSc's level. In that case, the assessment and validation of the student's mobility will be carried out by the reception school.

French students will carry out their training in Spain only. The receiving school will help to find a company to work in and then will follow the students during the training course. In that case, the training period will last from January to March. The trainee's assessment will be carried out by the French high school.

During the period of the agreement, the Spanish students will be welcomed and followed during their training course from March to June. Students can be welcomed in the school for accommodation and food. The trainee's assessment is carried out by the Spanish high school.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Study trips can be developed with the reception of the students, the organisation of visits and joint academic and/or practical work between the French and Spanish students.

One or two teachers from each school, depending on their availabilities and the financing, will be welcomed to develop the relationship between the two schools, to practice in the classroom on a scientific or technical theme defined beforehand and speak the language of the partner.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E HUESCA01	September 10 months	Enero 3 months
F ST-LIV03	March 3 months	

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 12 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The first decision to discontinue the agreement will take place in 2016, after the first exchange and after an analyse of the benefits. An unilateral decision to discontinue the exchanges notified to the other party by 1 September 2016 will only take effect as of 1 September 2017 and after that each first September until 2021.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

- First cycle, second year
- Mobility for training (3 months) : 20 ECTS
- Mobility for studies and training (10 months) : 60 ECTS

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUESCA01	cpifppiramide@educa.aragon.es +0034 974 210 102	www.cpihppiramide.com
F ST-LIV03	marthe.geoffroy@educagri.fr +33553404700	www.ste-livrade.org

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUESCA01	cpifppiramide@educa.aragon.es +0034 974 210 102	www.cpihppiramide.com
F ST-LIV03	martine.faye@educagri.fr +33553404700	www.ste-livrade.org

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUESCA01	cpifppiramide@educa.aragon.es +0034 974 210 102	www.cpihppiramide.com
F ST-LIV03	paul.jacinto@educagri.fr +33553404700	www.ste-livrade.org

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
E HUESCA01	Carlos Abarca Fillat director	21 ENE. 2015	 CARLOS ABARCA FILLAT
F ST-LIV03	Chanfreau Andre director	25/1/2016	 Le Directeur de l'EPL